



Chairperson: Penny D'Anna
Registered Charity no. 1056448
Empingham Road, Stamford,
Lincolnshire, PE9 2SR
Tel 01780 756056
ptfa@malcolmsargent.lincs.sch.uk
www.malcolmsargentschool.co.uk

Malcolm Sargent School PTFA Meeting
Wednesday 7 November 2018
7.30pm
Staff room
AGENDA

- | | | |
|----|---|----------------------|
| 1 | Welcome and apologies | Penny |
| 2 | Minutes of previous meeting on 18.9.2018 | Penny |
| 3 | Matters arising from minutes | Committee |
| 4 | Eligibility, quorum and declarations of interest | Committee |
| 5 | Treasurer's report | |
| | • Financial summary | Julia |
| | • Bank account and credit card payments | |
| 6 | Communications report | Kim/Amy/Michelle |
| | • Summary | |
| | • PTFA Facebook site | |
| | • | |
| 7 | Retail report | |
| | • Second hand uniform | Karen |
| | • Rag bin | |
| | • Stampstastic | |
| | • The Giving Machine | |
| | • SK Lottery | Kirsty |
| | • Christmas Cards | |
| 8 | Disco update | |
| | • Summary | Michelle/Jenny/Gemma |
| 9 | Fundraising ideas | |
| | • 18th January adult social event? | Committee |
| 10 | School requests for funding | Katie |
| 11 | Any other business | |
| | • Food trolley request | Penny |
| | • Storage space | Clare |