



MALCOLM SARGENT PRIMARY SCHOOL

Love To Learn

28 November 2018

Dear Parents

MENUS FOR SPRING 1 2019

I am pleased to attached menus for next term. Orders for the first week of next term will need to be at the office by **midday on Monday 17 December**. You can order for the full term at the same time if you wish to do so. We regret that we must enforce this deadline strictly so that we can send the meal numbers to the kitchen, allowing them to order correctly each week.

If you are paying by cheque please ensure it is payable to The Malcolm Sargent Primary School, not School Fund.

Please ensure that you choose the menu options with your child(ren). The children sometimes tell us that their parents have chosen the food for them, and they would have preferred a different option. **Please be aware that some children in school have severe nut allergies. Although we are not a nut-free school, please have due regard for this when you send any food/drinks into school.**

Parents of FS/KS1 children are entitled to a free meal under the UIFSM scheme. For these children, we automatically order a main meal each day and so you need do nothing regarding ordering unless you wish to make any changes. If you wish to make a change to, or cancel, the pre-ordered meal, please update the attached order form and send it to the office by the order deadline. To save food wastage, please do not allow us to order a meal and then also send in a pack-up.

For KS2 children, you will need to order and pay for your meal, unless you wish to send in a pack up each day. The price remains at £2.00 per child per day to include a main option, bread, dessert or fruit, and milk or water.

If you have any questions, please contact a member of the office staff who will be pleased to assist you.

Yours sincerely

Liz Town
Business Manager