



Chairperson: Penny D'Anna
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Malcolm Sargent School PTFA Meeting
Thursday 13th December 2018
7.30pm
Staff room
AGENDA

- | | | |
|----|---|-----------------|
| 1 | Welcome and apologies | Penny |
| 2 | Minutes of previous meeting on 7.11.2018 | Penny |
| 3 | Matters arising from minutes | Committee |
| 4 | Eligibility, quorum and declarations of interest | Committee |
| 5 | Treasurer's report <ul style="list-style-type: none">• Financial summary | Julia |
| 6 | Christmas Fayre update <ul style="list-style-type: none">• Update Summary | Felicity/Rachel |
| 7 | Communications report <ul style="list-style-type: none">• Summary• PTFA Facebook site/ Sharing the role | Michelle |
| 8 | Retail report <ul style="list-style-type: none">• Second hand uniform• Rag bin• SK Lottery• Christmas Cards | Karen
Kirsty |
| 9 | Refreshments <ul style="list-style-type: none">• Update | Penny |
| 10 | Disco update <ul style="list-style-type: none">• Summary | Gemma |
| 11 | Fundraising Bingo <ul style="list-style-type: none">• Date change | Leanne |
| 11 | Any other business | |