



# MALCOLM SARGENT PRIMARY SCHOOL

Love To Learn

18 January 2019

Dear Parents of Y4 Children

## **PRODUCTION OF MARY POPPINS AT CASTERTON COLLEGE**

We will be taking all the children in Year 4 to Casterton College to see their production of Mary Poppins on **Wednesday 6 February** (in two weeks' time).

This trip will be within school hours and will not affect lunches. It is classed as a local trip so we should already have your permission for this. We will walk to the College so there will be no transport costs. There is, however, a small £1 charge for the event included in which is a small pack of biscuits, and a squash-style drink.

If your child has an epi-pen or inhaler in school, we will take these with us automatically. If your child requires any other medication, please speak to your class teacher.

Under the school's new Charging and Remissions Policy, this activity is classed as optional. That means that it is not a required activity under the national curriculum. In order to attend the production however, there is a small charge of £1 which we are requesting that parents pay. There is no obligation for parents to make that contribution and no child will be excluded from this activity simply because their parents are unwilling or unable to pay. However, if insufficient voluntary contributions are raised to fund this activity, and the school cannot fund it via another source, the activity will be cancelled. **The deadline for payment to be received to allow for cancellation is Friday 25 January 2019.**

Remissions are available for this activity if parents are in genuine financial difficulty. However, funding is limited and there is no guarantee that all requests can be met. Parents in receipt of certain benefits, such as those applicable to Free School Meals, may request assistance with the costs of activities by contacting Mrs Town at the school office in confidence at the earliest opportunity. Decisions regarding funding will be made at the discretion of the Principal on a case by case basis.

Due to the small amount required, we will not be raising a Parentmail payment but would ask that you send in your £1 in cash by return with your child, in a named envelope.

We will require some parent helpers for the trip so if you would like to assist, please let your class teacher know.

Yours sincerely

Clare Barton  
Head of Year 4