



MALCOLM SARGENT PRIMARY SCHOOL

Love To Learn

4 June 2019

Dear Parent or Guardian,

ELECTION OF PARENT GOVERNOR

The Governing Board has a parent governor vacancy, which it is looking to fill; any parents (including carers) of registered pupils at the school are eligible to stand for election.

A recent skills audit of the Governing Board has identified some gaps in its skills base and with that in mind, they are seeking a Member who preferably has skills in either or all of the following; finance, property management and the law.

The Governing Board's main role is to help raise the standards of achievement and is responsible for all aspects of strategic management of the school; it therefore essential that those elected wish to play a keen and active role in the welfare of the school. Governors are required to attend six full governing board meetings a year and are also required to attend and take an active part in one of the sub-committees, which meet approximately four times a year.

The appointment is for 4 years but Governors may continue their role even though their child may have left the school partway through this time.

The candidate will be subject to safeguarding checks; they will also have to be willing to assume the responsibility of becoming a Director of the Academy Trust.

If you are interested in being a candidate please complete the form overleaf, ensuring you are proposed and seconded by two parents of the school (not related to you) and return it to Helen Trower, the Returning Officer, via the School Office. It should be returned no later than **12pm on Thursday 13 June 2019**.

If there is only one candidate, the Governing Board will appoint them. If there is more than one candidate, a ballot will be necessary.

If you have any questions, please feel free to contact the Clerk via the school office.

Yours sincerely

Helen Trower
Clerk to the Governors and Returning Officer

Empingham Road Stamford Lincolnshire PE9 2SR

Tel: 01780 756056

enquiries@malcolmsargent.lincs.sch.uk

www.malcolmsargentschool.co.uk

Principal: Mr T J Revell

The Malcolm Sargent Primary School: A company limited by guarantee

Registered in England: Company Number 07838151

Registered Office Address: The Malcolm Sargent Primary School, Empingham Road, Stamford, Lincolnshire, PE9 2SR

To: The Returning Officer, Malcolm Sargent Primary School, Stamford.

I.....(full name in capitals)

Address.....

Postcode.....

Tel.....wish to stand as a Parent Governor of the above school.

Child's name & class.....

Signed.....Date.....

The nomination is proposed by:

Name.....

Address.....

Child's name & class.....

Signature.....Date.....

The nomination is seconded by:

Name.....

Address.....

Child's name & class.....

Signature.....Date.....

A short personal statement about you; (50 words max). This will be used to circulate to voters if there is more than 1 nomination.

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How you intend to contribute to the school's strategic priorities? (not more than 50 words)

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To be returned no later than **12pm on Thursday 13 June 2019**