



MALCOLM SARGENT PRIMARY SCHOOL

Love To Learn

15 March 2021

Dear Parents and Guardians

PARENT GOVERNOR VACANCY

There is one vacancy for a Parent Governor on the Governing Board of Malcolm Sargent Primary School. As a parent/carer of a child in the school, you can stand for election and can vote in that election.

Governors work in partnership with the Principal to manage the school. Their duties are wide-ranging and include agreeing the school improvement plan, deciding how the school budget will be set, setting aims for the curriculum, recruiting teachers and staff, agreeing school policies and providing information for parents.

Parent Governors are required to undergo a Disclosure & Barring Check (DBS). The DBS check enables organizations in the public, private and voluntary sectors to make safer recruitment decisions by identifying candidates who may be unsuitable for certain work, especially that involve children or vulnerable adults.

Governors are expected to attend full Governor meetings (5 per year) and sit on at least one sub-committee (Curriculum, 4 meetings per year; Staffing, 3 meetings; or Finance & Audit, 5 meetings) as well as participating in school visits to support and challenge the school. These meetings may be held during school time but are normally after school hours, although currently they are being held via MS Teams. Please refer to the Governors' section of the school website for details of current Governors.

The school uses Peterborough Governor Services, which is committed to providing Governors with a comprehensive training programme and full support. Additionally, there is enormous experience already on the Governing Body and your fellow governors would be on hand to offer help, support and expertise.

Governors wish to encourage applications from parents/carers who are enthusiastic, will demonstrate commitment to the school and are willing to work as part of a team to help make Malcolm Sargent an 'outstanding school'. A keen interest in and a willingness to get involved in the school and school events are essential and the Governors welcome applications from all members of the school's community.

Empingham Road Stamford Lincolnshire PE9 2SR

Tel: 01780 756056

enquiries@malcolmsargent.lincs.sch.uk

www.malcolmsargentschool.co.uk

Principal: Mr T J Revell

The Malcolm Sargent Primary School: A company limited by guarantee

Registered in England: Company Number 07838151

Registered Office Address: The Malcolm Sargent Primary School, Empingham Road, Stamford, Lincolnshire, PE9 2SR

Further, the Governors have recently carried out a self-review/skills audit and as a result are looking to strengthen the Governing Body in the following areas:

- **Links with the wider community**
- **Knowledge of the local economy**
- **Some commercial law or HR knowledge**
- **Experience of PFI, premises management or financial management.**

All of the above are desirable but not essential.

Want to know more? For an informal discussion with a current Governor about what this role entails, please contact the Clerk to the Governing Body on clerk@malcolmsargent.lincs.sch.uk, who will put you in touch with someone.

If you are interested in being a candidate, please complete the form below, ensuring you are proposed and seconded by two parents of the school (not related to you) and return it to the Clerk at clerk@malcolmsargent.lincs.sch.uk. Digital signatures will of course be acceptable, as will direct nominations via email if this is easier for candidates.

Please return the form by no later than 24 March 2021.

If there is only one candidate, the Governing Board will appoint them; however if there is more than one, a ballot will be necessary.

Yours sincerely

Clerk to the Governing Board
Malcolm Sargent Primary School
Stamford

To: The Clerk, Malcolm Sargent Primary School, Stamford.

I: (full name)

Address:

Postcode:

Email:

Tel:

Wish to stand as a Parent Governor of Malcolm Sargent School.

Child's name: Class:

Signed:

Date:

The nomination is proposed by:

Name:

Child's name: Class:

Signed:

Date:

The nomination is seconded by:

Name:

Child's name: Class:

Signed:

Date:

Please submit a short statement in support of your application, demonstrating, when possible, how your skills and attributes match the specification above or would benefit the Governing Body. This will be circulated to voters if there is more than two nominations.

