



Chairperson: Kirsty Kent
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Malcolm Sargent School PTFA Meeting
Tuesday 7th November 2023 6.30pm for 7pm at the Danish Invader
AGENDA

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| 1 | Welcome and Apologies | Kirsty |
| 2 | Minutes of Previous Meeting from 10 Oct 2023 | Kirsty |
| 3 | Matters Arising From Minutes | Committee |
| 4 | Eligibility, Quorum and Declarations of Interest | Committee |
| 5 | Treasurer's Report <ul style="list-style-type: none">• Financial Summary• Easyfundraising | Abi |
| 6 | Communications Report | Kirsty |
| 7 | Disco Report | Sam |
| 8 | Retail Report <ul style="list-style-type: none">• Secondhand Uniform• SK Lottery | Karen |
| 9 | School Report <ul style="list-style-type: none">• Update Summary | Katie |
| 10 | Christmas Fayre <ul style="list-style-type: none">• Update Summary• Raffle | Committee |
| 11 | Any Other Business <ul style="list-style-type: none">• Vacant Committee positions• School Open Evening Thurs 9 November 4-7pm | Committee |
| 12 | Date of Next Meetings | |