



Chairperson: Kirsty Kent  
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## **Malcolm Sargent School PTFA Meeting Tuesday 19<sup>th</sup> March 2024 – 7pm – Danish Invader**

### **AGENDA**

- |    |   |              |
|----|---|--------------|
| 1  | <b>Welcome and Apologies</b>  | Kirsty       |
| 2  | <b>Minutes of Previous Meeting of 20 February 2024</b>  | Kirsty       |
| 3  | <b>Matters Arising From Minutes</b>   | Committee    |
| 4  | <b>Eligibility, Quorum and Declarations of Interest</b>   | Committee    |
| 5  | <b>Treasurer's Report</b> <ul style="list-style-type: none"><li>• Financial Summary</li></ul>                       | Abi          |
| 6  | <b>Communications Report</b> <ul style="list-style-type: none"><li>• Update Summary</li></ul>                       | Kirsty       |
| 7  | <b>Retail Report</b> <ul style="list-style-type: none"><li>• Secondhand Uniform</li><li>• Easyfundraising</li></ul> | Karen<br>Abi |
| 8  | <b>Disco Report</b> <ul style="list-style-type: none"><li>• Update Summary</li></ul>                                | Sam          |
| 9  | <b>School Report</b> <ul style="list-style-type: none"><li>• Update Summary</li></ul>                               | Katie        |
| 10 | <b>Summer Fayre Planning – Saturday 6 July</b> <ul style="list-style-type: none"><li>• Vacant position</li></ul>    | Committee    |
| 11 | <b>Any Other Business</b>   |              |
| 12 | <b>Date of Next Meeting:</b><br>Tuesday 30 <sup>th</sup> April<br>Tuesday 21 <sup>st</sup> May                      |              |