



MALCOLM SARGENT PRIMARY SCHOOL

Love To Learn

5 July 2017

Dear Parents of Current FS-Y5 Children

MENUS FOR AUTUMN 1 2018

I am pleased to attached menus for next term. Orders for the first week of next term will need to be at the office by **midday on Monday 16 July 2017**. You can order for the full term at the same time if you wish to do so. Orders for the second week of next term should be received by midday on Wednesday 5 September for the following week. The order deadline will then revert to the normal midday on the Monday for the following week. We regret that we must enforce this deadline strictly so that we can send the meal numbers to the kitchen, allowing them to order correctly each week.

If you are paying by cheque please ensure it is payable to The Malcolm Sargent Primary School, not School Fund.

Please ensure that you choose the menu options with your child(ren). The children sometimes tell us that their parents have chosen the food for them, and they would have preferred a different option. **Please be aware that some children in school have severe nut allergies. Although we are not a nut-free school, please have due regard for this when you send any food/drinks into school.**

Parents of FS/KS1 children are entitled to a free meal under the UIFSM scheme. For these children, we automatically order a main meal each day and so you need do nothing regarding ordering unless you wish to make any changes. If you wish to make a change to, or cancel, the pre-ordered meal, please update the attached order form and send it to the office by the order deadline. To save food wastage, please do not allow us to order a meal and then also send in a pack-up.

Parents whose children are currently in Y2 will no longer be entitled to a free hot lunch under the UIFSM scheme as their children will be in KS2 (Y3) in September. For KS2 children, you will need to order and pay for your meal, unless you wish to send in a pack up each day. The price remains at £2.00 per child per day to include a main option, bread, dessert or fruit, and milk or water.

Please be aware that your child will have a new class number next year. Class numbers move up in a certain order so please ensure you enter the **NEW** class number on the order forms. Class numbers are shown below:

Current class 1 will be new class 5
Current class 2 will be new class 6
Current class 3 will be new class 7
Current class 4 will be new class 8
Current class 5 will be new class 7
Through to class 18 being new class 22

If you have any questions, please contact a member of the office staff who will be pleased to assist you.

Yours sincerely
Liz Town
Business Manager