



MALCOLM SARGENT PRIMARY SCHOOL

Love To Learn

19 September 2018

Dear Parents/Guardians

UPCOMING DATES AND IMPORTANT INFORMATION

Over the last couple of years, we have been experimenting with a variety of methods to keep you informed about upcoming events at the school in order to ensure communication between the school and parents is efficient as possible. We are writing this letter to let you know how you will receive this information in the future.

Curriculum offers for each year group will be sent out at the beginning of every term. The curriculum offers will include information about what the children will be learning about this term, important diary dates for that term and any sporting opportunities available; including lunch time clubs, house sports competitions and inter-schools events. On the school website, we have a calendar which we regularly update with important information such as class photos, school trips and school visitors.

Any additional information, including when permission or payment may be required, will be sent out via Parentmail. Letters regarding sporting events are handed to the children individually.

Furthermore, we will be sending out a list of important dates at the beginning of every year, which includes sports days, parent consultation evenings and PTFA dates such as discos and fayres. Final information regarding these events will usually also be sent to you by Parentmail. This list of diary dates for the year is currently being compiled and will be sent out as soon as possible.

We hope this clarifies any questions or concerns anyone may have had regarding where they can find information.

Yours sincerely

Miss L Millar
Head of Y3