



Love To Learn, The Malcolm Sargent Way

25 September 2018

Dear Parents of Year 5 Children

TRIP TO NATIONAL SPACE CENTRE LEICESTER – THURSDAY 18 OCTOBER 2018

As part of our topic on 'space' this term, we have arranged for the children to visit the National Space Centre in Leicester on Thursday 18 October 2018. This will allow us to explore many different aspects of space, including space travel and seeing the inside of a real space rocket!

Children should be at school at normal time to leave school at 09:15. We will leave Leicester at 14:30 and hope to arrive back at school by 16:00 depending on traffic. If we are running late we will notify school so that they can send out a Parentmail text. For this reason, please ensure that your details are up to date on Parentmail.

The children need to bring packed lunch. Please remember that we are a healthy school and the pack up should not contain fizzy drinks, sweets or chocolate bars. If you order a hot lunch, it will be automatically swapped to a pack up for you. If you wish to cancel your order, please see Mrs Bell at the office. You will need to provide additional healthy drinks and snacks for during the day. If your child is entitled to a free school meal, please contact Mrs Bell so that she can make the appropriate arrangements.

We will not have time to visit the shop so please do not send your children with any pocket money.

Children must wear full school uniform for the day. Please make sure that snacks, drink and packed lunch are all in small rucksack for your child to carry. As the visit is inside, we will go whatever the weather conditions!

Under the school's new Charging and Remissions Policy, this activity is classed as optional. That means that it is not a required activity under the national curriculum. In order to make the trip viable, we are requesting a voluntary contribution from parents to cover the cost of the trip of £16.75 per child. There is no obligation for parents to make a contribution and I would reassure you that no child will be excluded from this activity simply because their parents are unwilling or unable to pay. However, if insufficient voluntary contributions are raised to fund this activity, and the school cannot fund it via another source, the activity will be cancelled. The deadline for payment to be received to allow for cancellation is Friday 12 October 2018.

Remissions are available for this activity if parents are in genuine financial difficulty. However, funding is limited and there is no guarantee that all requests can be met. Parents in receipt of certain benefits, such as those applicable to Free School Meals, may request assistance with the costs of activities by contacting Mrs Town at the school office in confidence at the earliest opportunity. Decisions regarding funding will be made at the discretion of the Principal on a case by case basis.

Payment for this trip should be made online via Payments in Parentmail.

As we will return after normal school hours we will assume that you will collect your child from school. If this is not the case (ie the child will/walk cycle home alone, attend Acorn or be collected by someone else) please let your class teacher know.

We can only complete this trip with the assistance of two parent helpers per class. If you would like to help please let your class teacher know.

If your child has an asthma inhaler or epi-pen in school we will take these with us automatically. If he/she needs any other medication such as for travel sickness, please give them the correct dose before they come to school and hand the other correct dose of the medicine to your child's class teacher for the return trip in a sealed envelope, clearly labelled with the medication name, child's name, dose amount.

We will be travelling by bus and so booster seats will not be required.

This will be an amazing day for your child and I do hope he/she will all be able to attend.

Yours sincerely

Mrs Paula Stenson
Head of Year 5